## Trainer & Technical Assistance Professional (T-TAP) Requirements Updated July 2021

Professional Endorsement	Education Level	Experience	Background Check	Training Experience	Adult Education			
Registered Trainer	Registry Level 2 and up	6 months in approved program or agency	Copy of DCF Eligibility Letter completed within last 5 years.	None required	None Required			
Tier 1 Trainer	Registry Level 6 and up	2 years in an approved program or agency	Copy of DCF Eligibility Letter completed within last 5 years.	20 hours of training experience	PDAS Foundations Course			
	40 hours of education in related Registry Content area	program or again,	Registry T-TAP Agreement		PDAS Trainer course or equivalent			
	Registry Level 9, 10 or 11	4 years in an approved	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training experience	PDAS Foundations Course			
	40 hours of education in related Registry Content area	program or agency	Registry T-TAP Agreement	To Hours of drawing experience	PDAS Trainer course or equivalent			
Tier 2 Trainer	OR							
	Registry Level 12	2 years in an approved	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training experience	PDAS Foundations Course			
	40 hours of education in related Registry Content area	program or agency	Registry T-TAP Agreement	40 Hours of training experience	PDAS Trainer course or equivalent			
	Registry Level 13 or up	4 years in an approved program or agency	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training experience	PDAS Foundations Course			
	40 hours of education in related Registry Content area	2 years working directly with children	Registry T-TAP Agreement	2 years of responsibility for the professional development of others	PDAS Trainer course or equivalent			
Tier 3 Trainer	OR							
	Registry Level 14 and up  2 years in an approved		Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training experience	PDAS Foundations Course			
	40 hours of education in related Registry Content area	program or agency	Registry T-TAP Agreement	2 years of responsibility for the professional development of others	PDAS Trainer course or equivalent			



## A Registry Specialist:

- Has a specific area of expertise that benefits the early care and education community.
- Is a trainer that can offer Tiered training appropriate to their content expertise even though they do not meet the requirements as an approved Tiered Trainer.
- Does not require a specific level on the Registry's Career Level.
- Uses the Registry Professional Development Approval System for their **own** course and event entry, the same as an approved Registry Trainer.

## There are 3 types of Specialists subject to Registry review.

**Specialist 1 – National Training Organization** – Trainer vetted by sponsoring organization

**Specialist 2 - Wisconsin Specialist** - Expertise *in* the field of early care and education *specific to Wisconsin standards and training* (examples: higher education faculty, DCF, DPI, social work, maternal/child/mental health, public health, etc.)

**Specialist 3 - Content Specialist** – Expertise *outside* of field of early care and education such as safety, finances, CPR, etc.

Specialist Type	Registry Application	Documentation	Professional Experience	Background Check	Training Experience	Adult Education Training	
<b>Specialist 1</b> (National Training Organization)	Required	Curriculum Vitae	Sponsored by organization	Not required if sponsored by organization	2 years of training experience in area of expertise verified by the sponsoring organization		
<b>Specialist 2</b> (Wisconsin Specialist)	Required	License or certification	6 months in approved	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training	Preferred but not required	
		Resume	program or agency	Registry T-TAP Agreement	experience indicated on resume		
Specialist 3 (Content Specialist)	Required	License or certification	6 months in approved	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of training		
		Resume	program or agency	Registry T-TAP Agreement	experience indicated on resume		



Professional Endorsement	Education Level	Experience	Background Check	Training Experience	Adult Education
*Provisional Technical Assistance Professional (consultant, mentor, coach) *Provisional Technical		4 years in an approved program or agency	Copy of DCF Eligibility Letter completed within last 5 years.	Mentoring agreement with an approved Registry Technical Assistance Professional for 1 year	PDAS Foundations Course
Assistance Professional allows individual to provide services to others under the supervision of a Registry approved Technical Assistance Professional		2 years working directly with children	Registry T-TAP Agreement	1 year of experience as coach, mentor or supervisor	PDAS Technical Assistance Professional course or equivalent
Technical Assistance Professional (consultant, mentor, coach,	Registry Level 13 or up with related credentials, licensure or agency endorsement in specialty area	4 years in an approved program or agency	Copy of DCF Eligibility Letter completed within last 5 years.	40 hours of technical assistance experience	PDAS Foundations Course
professional development counselor, peer-to-peer counselor)		2 years working directly with children	Registry T-TAP Agreement	2 years of responsibility for the professional development of others	PDAS Technical Assistance Professional course or equivalent

Based on the WI Content Areas and Training and Technical Professional Assistance Competencies <a href="http://www.collaboratingpartners.com/professional-guidance-wi-t-tap-competencies.php">http://www.collaboratingpartners.com/professional-guidance-wi-t-tap-competencies.php</a>
For more information visit the Wisconsin Registry's website at wiregistry.org/t-tap-overview