



July 2022

Training Solutions

Welcome to the latest edition of *Training Solutions*,

This month, we are sharing information on:

- Tips and Reminders for Using the PDASystem
- The Upcoming PDAS Summit
- Identifying Funders for Your Training Events
- Free Foundational Course Information
- Additional Hours on Courses
- New Trainer Resources

As always, please [contact us](#) for any questions you have regarding the news and information below.

Best Regards,

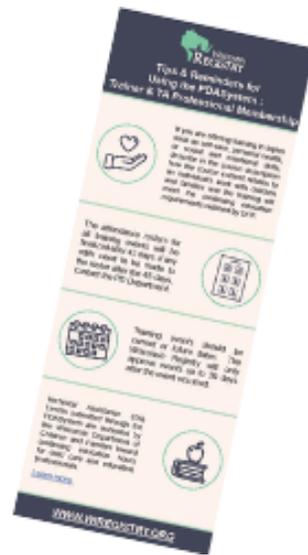
Christine Moldenhauer, Director of Operations

Ashley Salzwedel, Professional Development Coordinator

Tips for Using the Wisconsin Registry Professional Development Approval System (PDASystem) as a Trainer or Technical Assistance (TA) Professional

Our Registry team has compiled a list of tips and reminders to help you navigate the PDASystem. The tips are below and available in a [printable format](#).

View the [printable](#) Tips and Reminders for Using the PDASystem: Trainer & TA Professional Membership.



Tips & Reminders

- If you are offering training in topics such as self-care, personal health, or social and emotional skills, describe in the course description how the course content relates to an individual's work with children and families and the training will meet the continuing education requirements outlined by the DCF.
- The attendance rosters for all training events will be finalized after 45 days. If any edits need to be made to the roster after the 45 days, contact the PD Department.
- Training events should be current or future dates. The Wisconsin Registry will only approve events up to 30 days after the event occurred.
- Technical Assistance (TA) Events submitted through the PDASystem are accepted by the Wisconsin Department of Children and Families toward

continuing education hours for child care and educational professionals.
[LEARN MORE.](#)

2022 PDAS Summit

Join us on Thursday, September 22, 2022 at the Harley Davidson of Madison for the annual PDAS Summit. The Wisconsin Registry PDAS Summit provides continuing education and networking opportunities for trainers, technical assistance professionals, and community partners.



Each year the Wisconsin Registry chooses a theme related to trends in the field of early care and education. This year's theme is *Planning with R.E.A.L. Considerations: Relationships | Equity | Authenticity | Language & Culture*. This one-day in person event will have four parts:

- *Relationship Building* – Facilitated discussion and activities around creating a welcoming, safe, inclusive environment for learners including recognizing our own biases and strategies for building relationships.
- *Equity* – Explore planning for the diverse needs of the learners.
- *Authenticity* – Discuss the impact of having a growth mindset and being authentic with learners.
- *Language & Culture* – Explore how to avoid making assumptions about learners and instead prepare for learners using a culturally responsive lens.

Early Bird Registration starts soon! Check your email in the coming weeks for registration information. Save \$10 by registering during the Early Bird registration.

- Early Bird Event Registration Starts on 8/08/2022 at \$35

- Regular Event Registration Starts on 8/22/2022 at \$45

Identifying a Funder for Your Training Event

Training that is funded by another organization, other than your own, can be indicated on the Training Event by adding an **EVENT FUNDER**.

A great example is the free Foundational Child Care Training events. When an approved Training Sponsoring Organization enters their training event in the WI Registry Professional Development Approval System (PDASystem), they can select the Department of Children and Families (DCF) as the Event Funder.

Event Funder

Event Funder

-- Select Funder --

-- Select Funder --

Department of Children and Families (DCF)

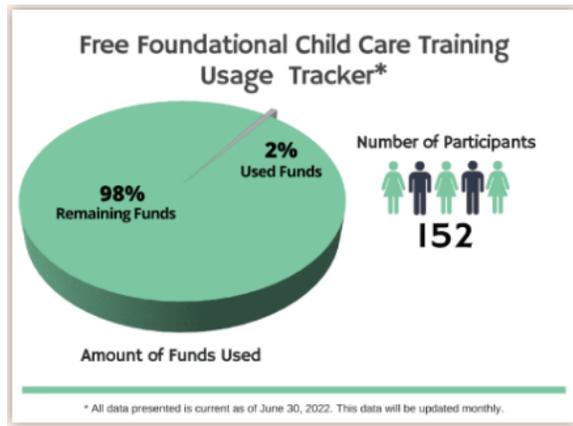
If you regularly use a certain organization, outside of your own organization, as the funder of your training events, reach out to our PD Team at support@wiregistry.org and we can see about adding them to the Event Funder dropdown menu for you.

Foundational Course Information on the Wisconsin Registry Website

The Department of Children and Families (DCF) is currently funding free Foundational Child Care Training. For more information on [Free Child Foundational Child Care Training Usage Tracker](#) and the amount of fund remaining, visit our website.

Attendees can use the updated [How to Search for Training Guide](#) to find and register for the free Foundational Child Care Training on the Registry Statewide Training Calendar.

For more information about DCF's free Foundational Child Care Training, visit their [website](#).



Additional Hours on Courses

Training delivery methods are constantly changing and evolving. Many Training Sponsor Organizations and Trainers now provide a blended or flipped training design. Attendees complete a live session, either in person or virtual, along with additional work outside of the scheduled training. This can include assignments, workbooks, or other independent work the attendee must complete along with the live training session. For training that includes attendees spending time on independent work outside of the training, this can be recorded in the **ADDITIONAL HOURS** section of the Classroom details during course entry. Attendees receive continuing education hours that includes both classroom hours and additional hours.

Classroom Hours*	Additional Hours
<input type="text"/>	<input type="text"/>

New Trainer Resources

As a result of great suggestions from trainers, training sponsor organizations

(TSOs), and community partners we are excited to share an enhanced and updated support guide, along with brand new resource tools for Trainers and TSOs.

- Updated guide: [How to Search for Training Guide](#). This guide now includes a glossary of terms, steps for how to explore event details, and steps for how to use the directory to search for Trainers or TA Professionals.
- [NEW Training Considerations for Diversity & Inclusion](#) - This is a tool to support Trainers and TSOs in thinking through considerations for learners using a diversity and inclusion lens.
- [NEW Designing a Training](#) – This is a tool intended to support Trainers putting together the information needed to submit a training in the PDASystem.

We encourage you to periodically click on the [Trainer & TA Professional Resource Center](#) for any other helpful guides and tools.

Looking for previous Training Solutions Newsletters?

Our past Training Solutions Newsletters are archived on the [Trainer & TA Professional Resource Center](#) under Registry Communications.

[Unsubscribe](#) | [Update Preferences](#)

Wisconsin Registry
2908 Marketplace Drive, Suite 103
Fitchburg, WI 53719
wiregistry.org | 608-222-1123