

## Purge Policy

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When an individual has not renewed their Wisconsin Registry membership for 7 years, their physical file is purged and all information within the file is securely destroyed. Maintaining physical records for no more than 7 years is a common practice in most government agencies and financial institutions.

In 2018, the Wisconsin Registry began digitizing all active member files. As individuals submit new or renewal applications their information is digitized, and their educational documentation (including official transcripts) is uploaded to their Registry profile.

This means that any Wisconsin Registry Member who has applied for new membership or renewed an existing membership since 2018 will not be affected by the purge policy as their documents exist digitally.

Only users who have not had an active Wisconsin Registry membership at any time since 2018 have had their records purged.