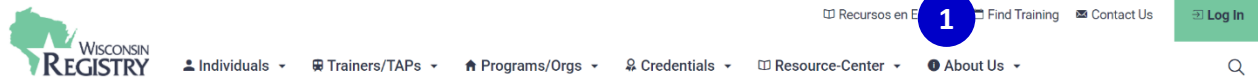


## How to Search for Training



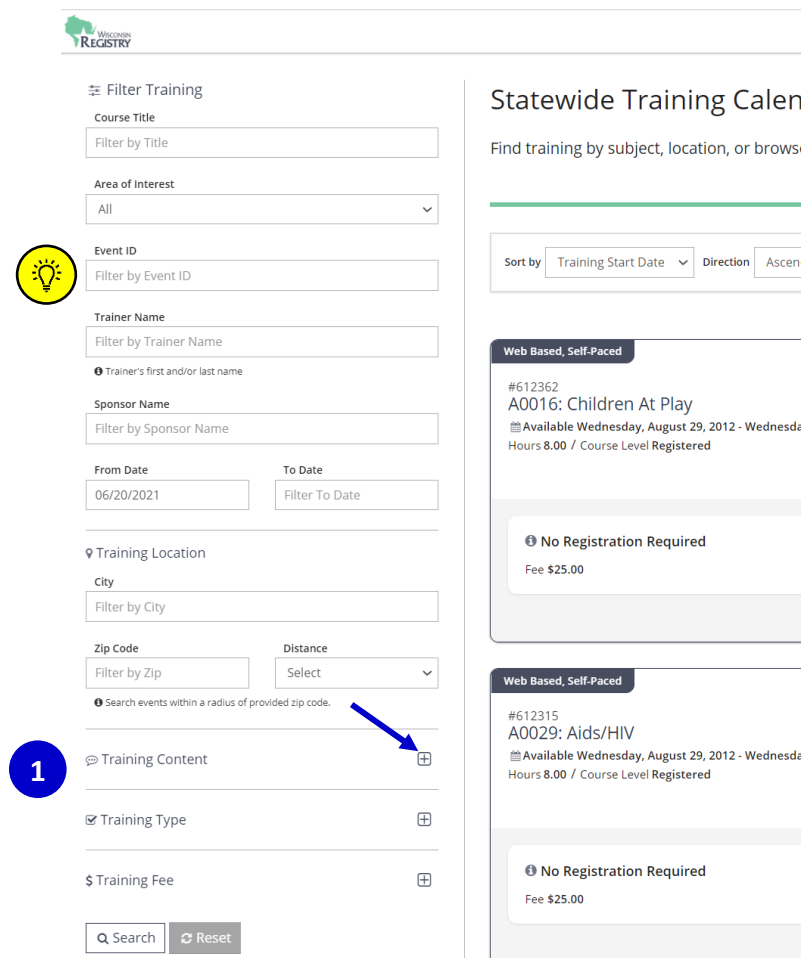
*This guide is for individuals looking for Registry approved training using the WisconsinRegistry Statewide Training Calendar. The Wisconsin Registry Statewide Training Calendar is a digital bulletin board of upcoming training events provided by training sponsor organizations.*

### Registry Statewide Training Calendar



1. Go to the Wisconsin Registry website [www.wiregistry.org](http://www.wiregistry.org) and click on the box that says **SEARCH FOR TRAINING**.

## Search by Training Content



The screenshot displays the Wisconsin Registry's search interface. On the left, the 'Filter Training' menu includes sections for Course Title, Area of Interest, Event ID, Trainer Name, Sponsor Name, From/To Date, Training Location, Training Content, Training Type, and Training Fee. A red plus sign next to 'Training Content' is highlighted with a blue arrow and a red circle containing the number '1'. The main area shows training results for 'A0016: Children At Play' and 'A0029: Aids/HIV', both with 'No Registration Required' and a fee of \$25.00.

1. To search for specific training using the Registry Statewide Training Calendar, use the Filter Training menu on the left side of the screen. Click on the red plus sign to filter by **TRAINING CONTENT**.



If you have the **EVENT ID** number for a specific training, you can search for the specific event using the Filter Training menu on the left side of the screen.

Training Content 

2

Content Area

All 

Tiered and Credit Events


All 

Training Language

All 

2. By expanding the **TRAINING CONTENT** navigation, you can search by Content Area, Tiered and Credit Events, and Training Language.

## Search by Training Location



**Filter Training**

Course Title  
Filter by Title

Area of Interest  
All

Event ID  
Filter by Event ID

Trainer Name  
Filter by Trainer Name  
Trainer's first and/or last name

Sponsor Name  
Filter by Sponsor Name

From Date: 06/20/2021      To Date: Filter To Date

---

**1 Training Location**

City  
Filter by City

Zip Code: Filter by Zip      Distance: Select

Search events within a radius of provided zip code.

---

☺ Training Content (+)

---

☑ Training Type (+)

---

💰 Training Fee (+)

🔍 Search    ↺ Reset

### Statewide Training Calendar

Find training by subject, location, or browser

---

Sort by: Training Start Date    Direction: Ascending

---

**Web Based, Self-Paced**

#612362  
**A0016: Children At Play**  
Available Wednesday, August 29, 2012 - Wednesday 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

---

**Web Based, Self-Paced**

#612315  
**A0029: Aids/HIV**  
Available Wednesday, August 29, 2012 - Wednesday 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

1. To search by **TRAINING LOCATION** using the Registry Statewide Training Calendar, use the Filter Training menu on the left side of the screen.

2

Training Location

City  
Fitchburg

Zip Code  
53719

Distance  
Select

Search events within a radius of

Training Content

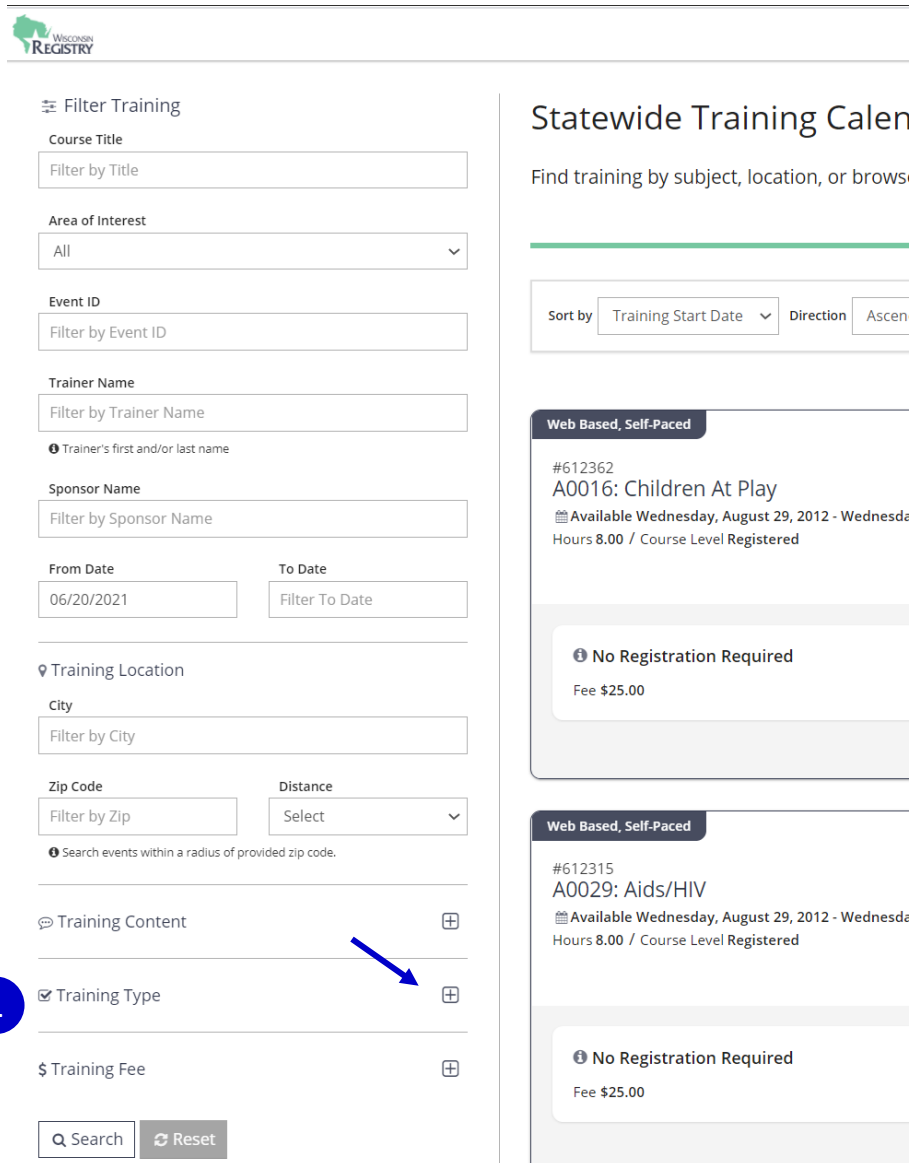
Content Area  
All

Tiered and Credit Events  
All

5 miles  
10 miles  
15 miles  
20 miles  
30 miles  
50 miles

2. Type in your city, zip code, and distance from your city you are willing to travel for training to generate a list of training near you and click the **SEARCH** button at the bottom of your screen.

## Search by Training Type



**Filter Training**

Course Title  
Filter by Title

Area of Interest  
All

Event ID  
Filter by Event ID

Trainer Name  
Filter by Trainer Name  
Trainer's first and/or last name

Sponsor Name  
Filter by Sponsor Name

From Date  
06/20/2021

To Date  
Filter To Date

Training Location

City  
Filter by City

Zip Code  
Filter by Zip

Distance  
Select

Search events within a radius of provided zip code.

Training Content

**1** Training Type

Training Fee

Q Search Reset

### Statewide Training Calendar

Find training by subject, location, or browser

Sort by Training Start Date Direction Ascending

**Web Based, Self-Paced**

#612362  
A0016: Children At Play  
Available Wednesday, August 29, 2012 - Wednesday  
Hours 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

**Web Based, Self-Paced**

#612315  
A0029: Aids/HIV  
Available Wednesday, August 29, 2012 - Wednesday  
Hours 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

1. To search for training by type (classroom, correspondence, web-based, etc.) using the Registry Statewide Training Calendar, use the Filter Training menu on the left side of the screen. Click on the red plus sign to filter by **TRAINING TYPE**.

2

Training Type 

Classroom

Correspondence

Conference

Blended - Web Based

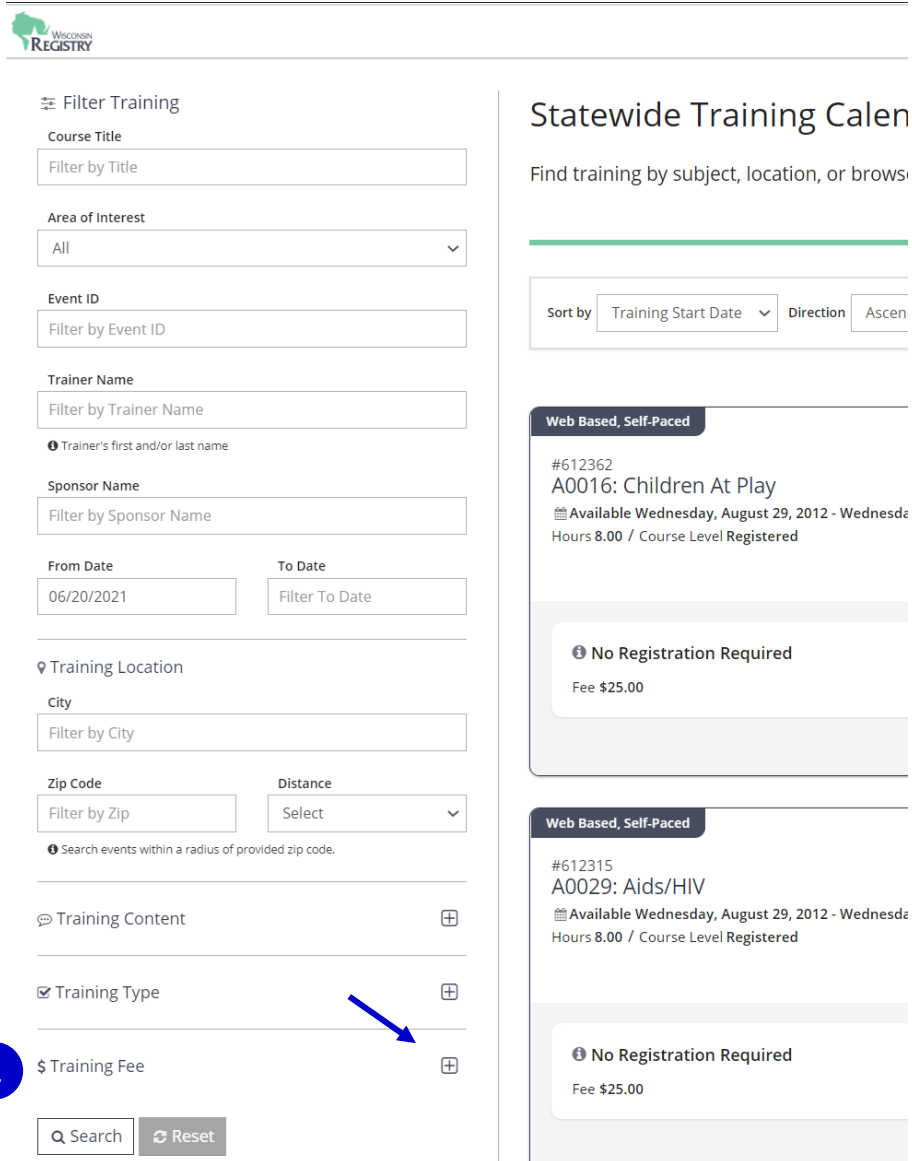
Blended - Correspondence

Web Based, Self-Paced

Web Based, with Scheduled Sessions

2. Select one or more from the list of training types to further refine your training search and click the **SEARCH** button at the bottom of your screen.

## Search by Training Fee



**Filter Training**

Course Title  
Filter by Title

Area of Interest  
All

Event ID  
Filter by Event ID

Trainer Name  
Filter by Trainer Name  
Trainer's first and/or last name

Sponsor Name  
Filter by Sponsor Name

From Date  
06/20/2021

To Date  
Filter To Date

Training Location

City  
Filter by City

Zip Code  
Filter by Zip

Distance  
Select

Search events within a radius of provided zip code.

Training Content

Training Type

**1** \$ Training Fee

Search Reset

### Statewide Training Calendar

Find training by subject, location, or browse

Sort by Training Start Date Direction Ascending

**Web Based, Self-Paced**

#612362  
**A0016: Children At Play**  
Available Wednesday, August 29, 2012 - Wednesday  
Hours 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

**Web Based, Self-Paced**


#612315  
**A0029: Aids/HIV**  
Available Wednesday, August 29, 2012 - Wednesday  
Hours 8.00 / Course Level Registered

**No Registration Required**  
Fee \$25.00

1. To search for training by fee using the Registry Statewide Training Calendar, use the Filter Training menu on the left side of the screen. Click on the red plus sign to filter by **TRAINING FEE**.






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**2** \$ Training Fee 

Max Training Fee

\$ Filter by Max Training Fee

 Includes training registration fees only.

 Search  Reset

2. Type in the maximum training fee you are willing to pay to further refine your training search. To search for FREE training, type \$0 and click the **SEARCH** button at the bottom of your screen.