



# Professional Development Approval System

## Training Tiers

Become familiar with the required components of the training type you will be offering.

Registry Approved Training	
<p><b>Approved Tier 1</b></p> <ul style="list-style-type: none"> <li>• Provides general content information on a topic</li> <li>• Length of training is 1-2 hours</li> <li>• Can be given by a Tier 1 Trainer, Tier 2 Trainer, Tier 3 Trainer, Specialist 1, Specialist 2, or Specialist 3</li> <li>• Attendance is verified by submission of roster to the Wisconsin Registry</li> </ul>	<p><b>Approved Tier 2</b></p> <ul style="list-style-type: none"> <li>• Presents general content and opportunity to practice using learned information and concrete application to your job.</li> <li>• Length of training is 2-5 hours</li> <li>• Can be given by Tier 2 Trainer, Tier 3 Trainer, Specialist 1, Specialist 2, or Specialist 3</li> <li>• Attendance is verified by submission of roster to the Wisconsin Registry.</li> </ul>
<p><b>Approved Tier 3</b></p> <ul style="list-style-type: none"> <li>• Presents general content and opportunity to practice using learned information and concrete application to your job</li> <li>• Length of time is over 5 hours</li> <li>• Can be given by Tier 3 Trainer, Specialist 1, Specialist 2, or Specialist 3</li> <li>• Contains an assessment component involving thoughtful application and measurable outcomes. Participant displays competency in set objectives.</li> <li>• CEU courses fall here</li> <li>• Attendance is verified by submission of roster to the Wisconsin Registry.</li> </ul>	<p><b>Approved Tier 4 (credit based)</b></p> <ul style="list-style-type: none"> <li>• Criteria determined by institution of higher education</li> <li>• Can only be given by instructor</li> <li>• Attendance is verified by official transcript from institution of higher education.</li> </ul>
<p><b>Registered</b></p> <ul style="list-style-type: none"> <li>• Provides content that meets requirements for continuing education as defined by state licensing – WI Department of Children and Families (DCF).</li> <li>• Can be given by all Registry approved Trainer types.</li> <li>• Barcodes or attendance certificates are issued for verification of attendance. Submission of an attendance roster to the Wisconsin Registry is not required, but highly encouraged.</li> </ul>	